

**KITTITAS COUNTY  
AIRPORT STUDY SESSION MINUTES  
BOCC CONFERENCE ROOM, WEBEX  
Regular Meeting**

<b>MONDAY</b>	<b>11:00 AM</b>	<b>May 10, 2021</b>
---------------	-----------------	---------------------

Board members present: Chairman Brett Wachsmith, Commissioner Laura Osiadacz and Commissioner Cory Wright

**Others:**

**Meeting Call to Order: Chair Brett Wachsmith 11:00AM**

**NEW EMPLOYEE INTRODUCTIONS**

2 new employees – David Welz, Admin Asst. & Alan Lindemoen, Ops Tech.

**AIRPORT LEASE POLICY FINAL REVIEW AND UPDATE**

Director Grannan reports item – Section 7.4.1 – 10% rental fee on subleases, has now been removed after discussions with the Airport Advisory Committee.

**MAINTENANCE FUEL STORAGE**

Director Grannan reported the Airport now has 4 pieces of equipment that will require diesel fuel and the lack of an easily accessible fueling point. The Airport is considering installing a fuel storage/fueling point on the Airport property. Commissioner Wright inquired about adding a fuel storage tank to the Operations Vehicle, Director Grannan stated he currently exploring that option as well.

**STRATEGIC PLAN, GOALS, AND OBJECTIVES**

Director Grannan stated the Strategic Planning Committee has been working with ACMG to develop a strategic plan, goals, and objectives. Developed final objectives for each of the stated goals. Minimum Standards document will be presented to the AAC at the next upcoming meeting, as well as the design standards document. Prosecutor Caulkins has prepared a draft lease document incorporating the Minimum Standards and Design Standards. Director Grannan further stated the timeline associated with the goals is still in development and should be ready for approval/discussion at the next Study Session.

Commissioner Wright expressed his desire for the Airport to increase revenues as soon as feasible, without creating the illusion that after several years with out a positive revenue flow, the airport will immediately become profitable.

**OTHER BUSINESS**

None

Meeting adjourned 12pm by Chairman Brett Wachsmith

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**



**Brett Wachsmith, Chairman**

---

**Ken Grannan, Airport Director**

Unable to sign - no longer employed here